

## Ladies & Guest Program

Ladies and guest event cost is \$10.00 You will receive a visit from the Master to answer any of your questions and receive a gift. Various vendors will be available starting at 10:30am. Knights Information and Bingo.

## BANQUET TICKETS

Candidates are special guest of the Master and will receive one (1) complimentary banquet ticket. Candidates must purchase additional banquet tickets in advance for their family and guest in advance through his proposed Assembly. Tickets will be distributed during registration. **Please be advised that if a Candidate or Sir Knight cannot attend, he must cancel three (3) days prior to the Exemplification.**

## Sir Knight Information

Sir Knights .....Uniform  
Ladies.....Semi-Formal or  
Sunday Dress  
Clergy.....Clerical Attire  
Active Duty Military ..Dress Uniform  
Seminarians.....Clerical Attire  
Police Department...Dress Uniform  
Fire Department.....Dress Uniform

## MASS

Color Corps Uniform/Member suits  
(with name badge)



District Marshall in Charge  
Joe Medina

Instruction for Members &  
Candidates Participating in  
the

# Knights of Columbus Fourth Degree Exemplification

August 24, 2024

Texas Second District  
Master  
Javier Martinez  
Our Lady of Guadalupe  
Province



Host Assembly  
St. John Neumann

## Schedule of Events

10:30am-Sir Knights and Candidates in formal attire and guest assemble at St. John Neumann for registration. Sir Knights will proceed to the Chamber and Candidates to the Assembly Anti-Chamber. Ladies and guest will be escorted to an alternate program within the parish.

11:30am-Candidates line up for class picture.

1:00pm-Exemplification begins, ladies and guest program begins.

4:00pm-Exemplification ends. Individual and/or group photographs can be taken. Ladies and guest will change into their evening attire. Social begins.

4:30pm-New Sir Knights and their Ladies will assemble for mass, District Marshal will assemble Sir Knights in Color Corps and Honor Guard.

5:00pm-Mass

6:00pm-Social continues.

7:00pm-Banquet begins.

## Exemplification Paperwork

The Council Financial Secretary must complete and sign Section 7 of the Form 4 to verify that the candidate is a Third Degree member in good standing and his First Degree date and Membership Number are correct.

The Assembly Comptroller shall make sure that the Form 4 is properly filled and completed, then forwarded intact with the exemplification package/ advance meal ticket form to the Master.

All paperwork & Assembly checks are due to the Master no later than August 17, 2024.

Comptroller: Please make sure all Form 4's are completely filled out with all appropriate signatures.

### Class Pictures

The photographer will take a class portrait prior to the start of the Exemplification. Individual and Knighting will be taken after the Exemplification. Cost of the portrait will vary.

### Uniform Raffle

Uniform raffle opportunity.

## Candidate Information

Must be a citizen of the United States of America and a Third Degree member in good standing with the Knights of Columbus.

Candidates "no show" without a three (3) day advance notice to the Master will be assessed \$40.00 from his exemplification fee. Priest are exempt from this assessment.

Candidates must wear the Official Dress of the Forth Degree as described:

A standard dark suit, white plain shirt with a standard shirt type collar "no wing" type collars or buttons allowed, black socks, plain black toe shoes. No white gloves are needed.

Priest in Clergy attire, Police, Fire Department and Military in Dress Uniform

Candidates will not be allowed to participate in the exemplification without the above mentioned proper dress. There will be NO EXCEPTIONS.

Exemplification Location: St. John Neumann Catholic Church

6680 Crestway Drive, San Antonio, Texas 78239